

**County Service Area 17 (CSA-17) - 2011 Meeting Minutes**

CSA-17 Advisory Committee Meeting Minutes - February 1, 2011

CSA-17 Advisory Committee Meeting Minutes - May 3, 2011

CSA-17 Advisory Committee Meeting Minutes – August 2, 2011

CSA-17 Advisory Committee Meeting Minutes – November 1, 2011



# County of San Diego

NICK MACCHIONE, FACHE  
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.  
PUBLIC HEALTH OFFICER

## HEALTH AND HUMAN SERVICES AGENCY PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417  
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology  
Emergency & Disaster Medical Services  
HIV, STD and Hepatitis  
Immunization  
Maternal, Child and Family Health Services  
Public Health Laboratory  
PH Nursing/Border Health  
TB Control & Refugee Health  
Vital Records

CSA-17 Advisory Committee  
Peter Zovanyi, Chair/Crystal Crawford, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120  
(619) 285-6429 Fax: (619) 285-6531

## CSA-17 ADVISORY COMMITTEE MEETING Minutes Tuesday, February 1, 2011

### Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group  
Hickerson, Tom – Rancho Santa Fe Fire  
Houlihan, Maggie – City of Encinitas  
Marquardt, Larry – Member-at-Large  
Nichols, Mike – City of Solana Beach  
Tanner, John – Rancho Santa Fe Fire (Alt)  
Zovanyi, Peter – Member-at-Large

### Agency Representatives Present

Davidson, Bret – Rancho Santa Fe Fire  
Gilligan, Matt – SDMS  
Michel, Tony – Rancho Santa Fe Fire  
Muir, Chief Mark – Encinitas Fire Dist.  
Murphy, R.N., Mary – CSA-17  
Russo, Joe – SDSME  
Fiorgoigne, Phil – SDMS

### Members Absent

Campbell, Tom – City of Solana Beach

### Guests Present

Haydu, Lee – City of Del Mar  
Sinnott, Terry – City of Del Mar  
Twohy, Frank – Elfin Forest Fire Dept.  
Ward, Darrin – Encinitas Fire

### County Staff Present

Haynes, M.D. Bruce  
Metz, R.N., Marcy  
Pate, R.N., Rebecca  
Yaghmaee, Saman

### Recorder

Janet I. Wolchko

## I. INTRODUCTIONS AND ANNOUNCEMENTS

Peter Zovanyi, Chair, brought the meeting to order at 4:00 p.m.

## **II. APPROVAL OF MINUTES**

**Motion made by Maggie Houlihan, seconded by Larry Marquardt to approve the November 2, 2010 minutes as corrected. Motion carried.**

## **III. ELECTION OF CHAIR AND VICE-CHAIR FOR 2011**

**Motion was made by Larry Marquardt, seconded by Barbara Cerny to nominate Tom Hickerson for Chairperson of CSA-17 for 2011. Motion carried.**

**Motion was made by Larry Marquardt, seconded by Peter Zovanyi to nominate Barbara Cerny as Vice-Chair of CSA-17 for 2011. Motion carried.**

Tom Hickerson is the Chairperson for the CSA-17 Advisory Committee for 2011 and Barbara Cerny is the Vice-Chairperson.

## **IV. PUBLIC COMMENTS/PETITIONS**

None present.

## **V. MANAGEMENT TEAM REPORT**

### **A. Financial Report (Saman Yaghmaee)**

Saman Yaghmaee furnished the financial report. Reporting period is from July 1, 2010 to January 31, 2011.

Total Revenue is up by 5 percent from \$1,241,595 to \$1,306,720, compared to the same reporting time last year.

Benefit Fee Revenue is up by 6 percent from \$710,603 to \$750,851, compared to the same reporting time last year,

Property Tax Revenue is up by 6 percent from \$516,299 to \$545,889.

Total Expenditures are about the same as last year at \$1,070,478. Expenditures are projected to exceed revenue by over \$250,000 in FY 2010/2011 and annually thereafter. These increases are due primarily to the rising cost of operations, which has necessitated the use of reserve funds.

At the November 2, 2010 Advisory Committee meeting, the members approved a resident user fee of up to \$900 per resident transport. After analysis it was determined that a resident user fee of \$400 per hospital transport plus \$20 per mile would potentially generate approximately \$500,000, eliminate the deficit CSA-17 is facing and stabilize the cash flow. This will return the reserve back to the level it was in FY 2005/2006, by FY 2015/2016.

Third party payments by Medi-Cal, Medicare and private insurance will be considered payment in full. Co-payments by district residents will not be collected because the district benefit tax is considered co-payment.

A Board Letter has been submitted to the County Board of Supervisors for an ordinance amending the County of San Diego Administrative Code to establish a resident user fee for CSA-17.

B. Administrative Report (Marcy Metz, County EMS Chief)

The process of submitting a Board letter to approve a resident user fee of \$400 per hospital transport plus \$20 per mile has been initiated and will be presented to the Board of Supervisors after the county approval process is completed.

The EMS office building located on Mission Gorge is under renovation. The entrance to the building has been moved from Glacier to Mission Gorge Road temporarily until construction is finished. The remodel is scheduled to be completed by the end of February. Changes include additional security precautions for the lobby, expanding the large conference room and making the restrooms ADA compliant.

Plans are moving forward to move the prehospital Quality Collector System (QCS) onto the internet. The system will link hospital, prehospital agencies, and the ambulance providers to the County system. Training details for the new iQCS system are being implemented. The target date for implementation is April 1, 2011.

Last month the State Emergency Medical Services Commission met on December 1, 2010 in San Francisco and presented awards to honor and recognize noteworthy or exceptional acts or service by EMT's, paramedics and nurse's. Four EMS providers from San Diego County received awards. During the Paramedic Provider Report, Matt Gilligan will announce the EMS providers from San Diego County that received awards.

Recruitment for the State EMS Authority Medical Director position is continuing.

The State Trauma Plan that was expected to be out by December is currently under review by the State Trauma Advisory Committee.

A Centennial Naval Aviation Event will be celebrated on February 12, 2011 at North Island. They are expecting about 60,000 to 100,000 spectators to attend. Two hundred airplanes will be on display and will fly over the bay. EMS has been working with military emergency response to prepare for the event.

C. Medical Director's Report (Bruce Haynes, M.D.)

EMT and Paramedic Protocols. Protocols are being reviewed and rewritten for paramedic and EMT treatment guidelines.

POLST Form. Dr. Haynes provided a copy of the Physician Orders for Life-Sustaining Treatment (POLST) form. The POLST form is similar to the advanced directive and states the kind of medical care an individual wishes to receive, especially at the end of life. The changes clarify cardiopulmonary intervention, the level of medical intervention and limited artificial nutrition given in the hospital. The updated POLST form will become effective April 1, 2011. Individuals are encouraged to fill out the forms and have them available so their medical needs can be clear during circumstances where they may not be able to make decisions for themselves.

Influenza. There were low occurrences of influenza during the holiday season. In the last month the amount of reported influenza cases were down as well as the number of deaths due to pneumonia and influenza.

Pertussis. The pertussis epidemic continues. Currently there is the same number of cases reported this year compared to last year at this time. There were a total of 1,125 confirmed cases in the County last year.

New Drugs. There were a number of cases reported of people smoking a synthetic marijuana called “Spice”. Because of the high level of cannabis, people using the drug may have hallucinations, rapid heartbeat and vomiting. Use of “Bath Salts”, a form of methamphetamine, has been reported in the community as well. The Federal Drug Administration (FDA) has ruled that the drugs cannot be sold over the counter.

D. Paramedic Provider Report [Matt Gilligan, San Diego Medical Services (SDMS)]

Compliance reports from August, September and October were provided. November and December are still in the adjudication process and will be available at the next meeting.

Transport volume for CSA-17 from July 1, 2010 to present is down by approximately 180 transports, or 6 percent from this time last year.

Last month continuing education (CE) programs discussing chest pain and difficult diagnosis were taught by the emergency room physicians at Scripps Encinitas. Next month there will be a program on homeless patients covering complications and different situations to expect with the homeless. Maggie Houlihan asked if the program information will include the chronic homeless and situational homeless. Matt Muir responded that they had been looking at the chronic homeless and will be addressing the situational homeless issues as well.

Participation in outreach activities included the High Tech Fair this week in Del Mar, the Encinitas Youth Council tomorrow and ongoing blood pressure clinics in Rancho Santa Fe and Encinitas.

The State of California EMS Authority reviews nominations throughout the year to present awards that highlight community service and the career of an EMT, paramedic or nurse. The following CSA paramedics were nominated and subsequently chosen.

- Chris Olsen was awarded the Meritorious Service medal for providing superior EMS services and innovation for over 35 years in San Diego County.
- Paramedic Anna Marie Jensen received a Community Service Award for providing dedicated community service in organizing EMS social networking opportunities. She has developed a website where EMS providers can communicate with each other.
- Kevin Ruitzel who covered for Loree Olejnik while she was gone to Australia was awarded the Community Service Award for providing dedicated community service programs in San Diego County.

Joe Russo, paramedic and R.N., will be replacing Mary Mottet as the new QA and training specialist. Mr. Russo has 12 years experience as a paramedic and is currently an R.N. working in the Alvarado Hospital emergency room.

**VI. BUDGET SUBCOMMITTEE REPORT**

No report.

**VII. OLD BUSINESS**

**A. Resident User Fee.**

The Board Letter requesting a \$400 resident user fee per hospital transport, plus a one way fee of \$20 per mile will be going before the Board of Supervisors. There was discussion with the role of the CSA-17 Advisory Committee in terms of representation at the Board meeting. Marcy Metz mentioned that it is best if any objections are known in advance and discussed at the CSA-17 meeting. Notification of the date the item will be placed on the Board of Supervisors meeting agenda can be sent to the CSA-17 Advisory members. Peter Zovanyi and Tom Hickerson volunteered to attend the Board meeting on behalf of the CSA-17 Advisory Committee.

**VIII. SET NEXT MEETING/ADJOURNMENT**

Larry Marquardt announced he will be retiring after 28 years of service at the end of this year. He will be attending the meetings through November.

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, May 3, 2011 at 4:00 p.m.

The meeting adjourned at 4:31 p.m.

Submitted by

Janet I. Wolchko  
Administrative Secretary  
County EMS



# County of San Diego

## HEALTH AND HUMAN SERVICES AGENCY PUBLIC HEALTH SERVICES

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## CSA-17 ADVISORY COMMITTEE MEETING

### Minutes

TUESDAY, May 3, 2011 – 4:00 P.M.

#### Members Present

Haydu, Lee – City of Del Mar  
Hickerson, Tom – Rancho Santa Fe Fire  
Houlihan, Maggie – City of Encinitas  
Marquardt, Larry – Member at Large  
Nichols, Mike – City of Solana Beach  
Sinnott, Terry – City of Del Mar (Alt)  
Zovanyi, Peter – Member at Large

#### Members Absent

Cerny, Barbara – Torrey Pines Com. Planning Group

#### Recorder

Wolchko, Janet I.

#### Agency Representatives Present

Davidson, Bret – Rancho Santa Fe Fire  
Gilligan, Matt - SDMS  
Murphy, R.N., Mary – CSA-17  
Olejniak, Lorelee - SDMS  
Russo, Joe - SDMSE

#### County Staff Present

Cavanaugh, Adria  
Metz, R.N., Marcy  
Pate, R.N., Rebecca  
Yaghmaee, Saman

## I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Tom Hickerson, Chair called the meeting to order at 4:04 p.m.

## II. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by Maggie Houlihan to approve the February 1, 2011 minutes. Motion carried.

### III. PUBLIC COMMENTS/PETITIONS

None present.

### IV. MANAGEMENT TEAM REPORT

#### A. Financial Report (Saman Yaghmaee)

Saman Yaghmaee furnished the year-to-date financial report. Reporting period is from July 1, 2010 to April 30, 2011.

Total Revenue for the 10 month period is \$1,781,459.

Total expenditures for the 10 month period are \$1,713,907.

CSA-17 financial projections for FY 2010/2011:

Projected Revenue	\$2,396,597
Projected Expenditures	<u>\$2,645,009</u>
Projected Deficit for FY 2010/2011	(\$248,412)

Property tax revenue and benefit fee revenue have a projected increase of approximately 2.2 percent over the previous year. The interest revenue amount is lower due to the lower amount of cash in the reserve account.

Mike Nichols inquired about the projected shortfall of \$248,412. Mr. Yaghmaee responded that since FY 2005/2006, revenue has remained constant, but the increase in the cost of operations has caused a decline in the cash reserve.

CSA-17 has reviewed options to determine what can be done about the decline in the reserve account. The CSA-17 Advisory Committee recommended implementing a resident user fee to cover the cash flow for operations.

#### B. Administrative Report (Marcy Metz, County EMS Chief)

A Board Letter has been submitted to the County Board of Supervisors regarding a CSA-17 resident user fee charge. Because it is an ordinance change, the Board Letter requires two readings. The first reading is planned go to the Board of Supervisors on May 24, 2011 and with the Board of Supervisors approval, the second reading will be on June 14, 2011. When the proposal is voted on and accepted by the County Board of Supervisors, the request will take effect within 30 days.

As a result of the meetings conducted over the past year regarding the fiscal issues in CSA-17, the Advisory Board recommended to implement a \$400 user fee to residents that use the transport service. This is much less than the non-resident fee of \$1,050. It would also include a mileage charge for those patients that are transported to a hospital. When 911 is called and there is a patient assessment that does not result in a transport, there will not be a fee for residents.

Billing and collections for non-residents was discussed. Accountability information on collections and fees will be brought forward and discussed at the next meeting. A request was made for a status report on what percentages of fees become unpaid compared to the total amount of fees that are billed. Saman Yaghmaee responded that previous reports have shown that the percentage of unpaid bills is minimal.



C. Medical Director's Report (Marcy Metz, County EMS Chief)

Emergency Departments throughout the County are working on offload delays, especially where bed capacity issues exist resulting in with delays to offload patients. Dr. Haynes has been working with the hospitals regarding monitoring their capacity and using the Health Services Capacity Plan during those high capacity times.

EMS is working on moving the QCS prehospital computer system onto the internet. The system links the agencies and hospitals with the County. It was planned to move the QCS system to the internet by April, but there was a delay because the current system servers had to be replaced. The iQCS should be available via the internet this summer.

The California Emergency Medical Services Authority (EMSA) is in the process of writing regulations for cardiac centers, stroke centers and EMS for Children. They are also implementing a training program and regulations for Emergency Medical Responder, which is the first level of Medical Responder. The regulations will go out for public comment prior to going to the EMS Commission.

Maggie Houlihan shared information on a personal 911 call. During the call, emergency medical personnel questioned why she had called 911. Ms. Houlihan explained the situation and added that assumptions of a patient's condition should not be made by the paramedic, and 911 calls should not be challenged, doubted or questioned.

Marcy Metz explained that one of the most important goals of EMS is the delivery of optimum care to anyone that calls 911; additionally an important responsibility of prehospital agencies is quality assessment and improvement. Unless attention is brought to the agency that provided care there can be no improvements. Ms. Metz thanked Ms. Houlihan for sharing her personal experience.

D. Paramedic Provider Report (Matt Gilligan)

Mr. Gilligan shared his concern about Ms. Houlihan's experience after calling 911 and assured her, and the committee, that follow up with the responders would occur and that they are committed to ensuring quality prehospital care.

Compliance reports were handed out. There was a low call volume in Del Mar and Del Mar Heights which makes compliance difficult. There were several unusual responses in the remote areas where calls are difficult to get to. They are working on resolving the issues and information on responses in remote areas.

A jurisdiction report was provided showing the areas where calls were made and identifies the responding agency.

The Community Education Outreach Report reflects programs and time devoted to community outreach. SDMS received a County Public Health Champion Award in recognition of the community outreach efforts in the accident prevention area.

Joe Russo, paramedic training coordinator, reviewed trauma and trauma skills, shortness of breath and difficult diagnosis' training during the last month. This month

there will be a representative from North County Family Violence Prevention Center speaking on domestic abuse education.

Peter Zovanyi asked if there was an annual report that included data on the number of calls received and the number of call responses to see what the trends are. Matt Gilligan said that they are obligated by contract to do a monthly report. He agreed that it would be a good idea to conduct an annual report on data collected from a three to five year period.

Loralee Olejnik spoke on the community outreach and education program for CSA-17. They have partnered with the City of Encinitas to conduct several events throughout the year and have made an effort to target all segments of the population. If you would like a presentation or representation from CSA-17 at an event, contact Ms. Olejnik at 619-243-0200. Ms. Olejnik also works with San Diego Project Heartbeat, which conducts the public AED outreach program. A number of CPR classes are given to all jurisdictions throughout the year including schools and city employees.

## **V. OLD BUSINESS**

### **A. Resident User Fee (Marcy Metz, County EMS Chief)**

Marcy Metz inquired if there was any confusion within the community on whether a vote was required for the resident user fee. She asked the Advisory Committee members if they had received any inquiries from their communities regarding the fee implementation. The proposal has been vetted through County Counsel and because it is not a tax, but a fee for service, it does not need to go through the voting process.

## **VI. SET NEXT MEETING/ADJOURNMENT**

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, August 2, 2011 at 4:00 p.m.

The meeting was adjourned at 4:36 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary  
County of San Diego Emergency Medical Services



# County of San Diego

## HEALTH AND HUMAN SERVICES AGENCY

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DIRECTOR

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## CSA-17 ADVISORY COMMITTEE MEETING

### Minutes

TUESDAY, August 2, 2011 – 4:00 P.M.

#### Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group  
Haydu, Lee – City of Del Mar  
Marquardt, Larry – Member at Large  
Nichols, Mike – City of Solana Beach  
Sinnott, Terry – City of Del Mar (Alt)  
Zovanyi, Peter – Member at Large

#### Members Absent

Hickerson, Tom – Rancho Santa Fe Fire  
Houlihan, Maggie – City of Encinitas

#### Recorder

Wolchko, Janet I.

#### Agency Representatives Present

Abelman, Dismas – DMR/SOL/ENC/RSF  
Davidson, Bret – Rancho Santa Fe Fire  
Gilligan, Matt - SDMS  
Murphy, R.N., Mary – CSA-17  
Olejniak, Lorelee - SDMS

#### County Staff Present

Haynes, M.D., Bruce  
Metz, R.N., Marcy  
Pate, R.N., Rebecca

#### **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

Barbara Cerny, Vice-Chair called the meeting to order at 4:05 p.m.

#### **II. APPROVAL OF MINUTES**

A motion was made by Peter Zovanyi, seconded by Barbara Cerny to approve the May 3, 2011 minutes. Motion carried.

### III. PUBLIC COMMENTS/PETITIONS

None present.

### IV. SUNSET REVIEW REPORT

In compliance with Board of Supervisors Policy A-74, Citizen Participation in County Boards, Commissions and Committees, one fourth of the County advisory committees are required to conduct a "Sunset Review" each year. The review is an affirmation that the advisory committee has justification and a purpose for continuance.

CSA-17, San Dieguito Emergency Medical Services District Advisory Committee has been scheduled for review in 2011. The CSA-17 Advisory Committee will review and recommend whether it will continue to meet and provide perspective to the County on issues relating to the District, such as the level of ambulance services and benefit fee structure. The CSA-17 Advisory Committee serves as the most efficient mechanism for communication between the citizens of the District, County staff and the Board of Supervisors.

**Action: A motion was made by Peter Zovanyi, seconded by Barbara Cerny to approve the Sunset Review Report. Motion carried.**

Vice-Chair, Barbara Cerny will sign the Advisory Sunset Report which will be submitted to the Clerk of the Board of Supervisors.

### V. MANAGEMENT TEAM REPORT

#### A. Financial Report (Marcy Metz, County EMS Chief)

Current reporting period is from July 1, 2010 to June 25, 2011.

Benefit Fee Revenue	\$1,349,105	
Property Tax Revenue	<u>\$ 987,297</u>	
Total Revenue		\$2,356,201
Total Expenditures		<u>\$2,595,440</u>
Projected Deficit		(\$ 239,239)

CSA-17 financial projections for FY 2010/2011:

- Benefit fee revenue is expected to increase by approximately \$20,222.
- Property Tax revenue is expected to increase by approximately \$20,000
- Total expenditures are expected to increase by approximately \$60,000
- Total revenue projection for the end of the fiscal year is \$2,390,155

**Budget Analysis:** By the end of the fiscal year, the total expenditures are expected to exceed revenue by approximately \$250,000. The \$250,000 shortfall will be covered by the cash reserve.

This fiscal year, revenue has remained consistent while expenditures have increased due to added services and expenses for equipment. The CSA-17 Budget Subcommittee and CSA-17 Advisory Committee reviewed measures to address the deficit and agreed to implement a resident user fee to cover the cash flow for operations.

B. Administrative Report (Marcy Metz, County EMS Chief)

**CSA-17 Resident User Fee.** On recommendation by the CSA-17 Advisory Committee, the Board of Supervisors approved the CSA-17 resident user fee increase during the May 24, 2011 and June 14, 2011 Board of Supervisors' meetings. Two Board Letter readings were required because the recommendation involves an ordinance change. Effective as of July 15, 2011, there will be a \$400 ambulance transport user fee, per transport, for residents of CSA-17.

**State EMS Authority.** The Governor has appointed Dr. Howard Backer as the Director of the California Emergency Medical Services Authority (EMSA). Dr. Backer previously served for ten years at the California Department of Public Health (CDPH), where he held a variety of assignments including Chief of the Immunization Branch and Interim Director and Interim State Health Officer. Prior to government service, Dr. Backer practiced emergency medicine full time for 25 years.

His credentials include a Doctor of Medicine degree from the University of California at San Francisco, a Master of Public Health from the University of California at Berkeley, a Bachelor of Sciences from the University of Michigan, and he is board certified in Emergency Medicine, Preventive Medicine and Public Health.

The next EMS Commission meeting is scheduled for September 21, 2011 at the Kona Kai Resort on Shelter Island.

**iQCS.** Testing of the prehospital documentation web based program is moving forward. Testers meet daily to complete the final testing of the system before it is approved.

C. Medical Director's Report (Bruce Haynes, EMS Medical Director)

There is an increasing focus on prevention of infections and rapid treatment in the field. In this year's treatment guidelines criteria was added for the rapid treatment of a patient that may be ill because of an infection. Patients meeting the criteria will receive aggressive treatment in the field.

Recommendations for the appropriate use of gloves were in this month's Medical Director Report. Gloves are used as a preventative measure to prevent healthcare associated infections.

D. Paramedic Provider Report (Matt Gilligan)

San Diego Medical Services CSA-17 contract compliance reports were distributed. The report encompasses data from March 2010 to April 2011.

Peter Zovanyi suggested a year by year comparison of the past few years to review what the trends are on the number of calls received and the number of call responses.

Chief Muir, Chief Michel, Matt Gilligan, Wayne Johnson and County EMS had a meeting to discuss deployment of ambulance units and their starting locations, how to improve responses and response times.

**CE Classes and Training.** This past month, Joe Russo and Mary Murphy conducted classes on domestic abuse and homeless patients. A representative from the North County Family Violence Prevention Center spoke on domestic abuse education.

A class was recently conducted on overdose and poisonings with an emphasis on club drugs, ecstasy, amphetamines, cocaine and heroin.

Paramedics and EMT's were given a class on the annual protocol update.

Rural Metro and the San Diego Fire Department are taking part in a forensic audit process. The audit will review the entire book of business of San Diego Medical Services. This would include all ALS, BLS, and CCT contracts in San Diego County. This audit was requested, and is being paid for by Rural Metro Corporation. The City of San Diego has selected the auditing firm.

The response times for ambulance providers and standards in each jurisdiction depends on what their contract dictates. CSA-17's requirement is less than 10 minutes for the ambulance to arrive on scene and the City of San Diego requirement is 12 minutes or less.

Matt Gilligan answered questions regarding compliance and standards of contracts, response time requirements and the exemption process within the audit.

An inquiry was made regarding data on trends and responses to substances. Examples were club drugs at concerts, venues, bars and dance clubs. Dr. Haynes reported that there is a program called Drug Abuse Warning Network (DAWN) that tracks and reports information on what the newest trends in drugs are.

**Education and Outreach:** Lorelee Olejnik reported on the past month's community education and outreach programs and the upcoming programs for CSA-17.

CSA-17 representatives attended the Centennial Celebration in Cardiff. CPR classes were conducted for Congressman Brian Bilbray's office. Ms. Olejnik worked with San Diego Project Heartbeat which conducts the public AED outreach program.

On August 20, there will be a Community Health Fair at the Leo Mullen Sports Park. San Diego City Fire Fighters, San Diego Project Heart Beat and the San Diego Padres Foundation are having an abbreviated CPR training class for youth on September 18 at PETCO Park. There will be a Project Heartbeat ten year anniversary celebration in the fall.

## **VI. SET NEXT MEETING/ADJOURNMENT**

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, November 1, 2011 at 4:00 p.m.

The meeting was adjourned at 4:36 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary  
County of San Diego Emergency Medical Services



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## HEALTH AND HUMAN SERVICES AGENCY

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## CSA-17 ADVISORY COMMITTEE MEETING

### Minutes

Tuesday, November 1, 2011

#### Members Present

Campbell, Tom – City of Solana Beach (Alt)  
Cerny, Barbara – Torrey Pines Comm. Planning Group  
Hickerson, Tom – Rancho Santa Fe Fire Protection  
Marquardt, Larry – Member at Large  
Nichols, Mike – City of Solana Beach  
Sinnott, Terry – City of Del Mar (Alt)  
Stocks, Jerome – City of Encinitas (Alt)  
Zovanyi, Peter – Member at Large

#### County Staff Present

Haynes, M.D., Bruce  
Yaghmaee, Saman

#### Agency Representatives Present

Gilligan, Matt – SDMS/ Rural Metro  
Michel, Tony – Rancho Santa Fe Fire  
Muir, Mark – City of Encinitas  
Murphy, R.N., Mary – CSA-17 Fire  
Olejnik, Lorelee – SDMS/Rural Metro  
Russo, Joe – Rural Metro  
Twohy, Frank – Elfin Forest HG  
Ward, Darrin – Encinitas Deputy Chief of Operations

#### Recorder

Wolchko, Janet I.

## I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Tom Hickerson, Chair called the meeting to order at 4:00 p.m.

## II. APPROVAL OF MINUTES

A motion was made by Larry Marquardt, seconded by Peter Zovanyi to approve the August 2, 2011 minutes. Motion carried.



### III. PUBLIC COMMENTS/PETITIONS

None present.

### IV. MANAGEMENT TEAM REPORT

#### A. Financial Report (Saman Yaghmaee)

##### **Financial Report Summary to date was given with FY 10/11 Budget Highlights.**

- Property Tax Revenue was \$987,298, approximately \$25,000 less than FY 2009/10.
- Benefit Fee Revenue was \$1,349,105, a difference of \$200 from FY 2009/10.
- Total Revenue was at \$2,356,755, approximately \$33,000 less than FY 2009/10.
- Total Expenditures were \$2,642,615, around \$4,028 higher than last year due to an increase in defibrillators' maintenance costs.

Total expenditures exceeded total revenues by \$285,000 in FY 2010/11, which decreased the cash reserve from \$1,378,767 to \$1,092,907 as of July 1, 2011.

Benefit Fee Revenue	\$1,349,105	
Property Tax Revenue	<u>987,298</u>	
Total Revenue		\$2,356,755
Total Expenditures		<u>\$2,642,615</u>
		(\$ 285,860)

##### **FY 11/12 Year-to-date Update (July 1 – October 31, 2011)**

Year-to-date expenditures are the same compared to this period last year at \$400,000. Expenditures exceeded revenues for the first half of the fiscal year as property taxes and benefit fees are not transferred until January.

##### **Contract Update:**

The contract amendments with SDMS, Rancho Santa Fe and Wittman are in the final stages of the approval process with the County of San Diego Purchasing and Contracting Department. They are expected to go out for contractors signatures within a week. The following amendments will be made to the contract:

- Add resident billing to CSA billing contractor, Wittman.
- Move responsibilities of billing for nonresidents from SDMS to Wittman.
- Transfer the coordinator position from SDMS to Rancho Santa Fe.

In preparation for collection, a new corporation and bank account was created under the name of "CSA-17 San Dieguito Ambulance", and a Tax ID number has been established. Billing will begin for non-public payers as soon as the amendments are executed. We anticipate a billing delay in public payers due to the approval of Medicare and Medi-Cal applications; however, CSA-17 will be able to bill for all the transports since the Ordinance effective date of July 15, 2011.



B. Administrative Report (Bruce Haynes, EMS Medical Director)

1. EMS has been meeting with members of the Beacon Project. The Beacon Project is a health information exchange of patient care records that would be available to hospitals on patients coming in from the field.
2. On November 17, 2011 there is a Statewide Medical Healthcare Exercise that will have a scenario involving loss of water.
3. The "Tale of our Cities" Conference is scheduled for December 12, 2011. The conference includes speakers from cities who have had firsthand experience with terrorist bombings. The focus of the conference is to promote improved levels of awareness, planning and response.
4. During the power outage on September 8, 2011, hospitals experienced issues with backup generators. Patients on home oxygen and oxygen ventilators arrived at hospitals due to the lack of a power source for their equipment. Some hospitals set up oxygen areas with electric lines for patients to plug in their equipment.

Communication issues during the power outage included radio usage and cell phone connections. The QCS system worked well and was relied upon for communication with the hospitals.

The Office of Emergency Services (OES) received after action reports from hospitals and facilities and will be preparing a coordinated report.

C. Medical Director's Report (Bruce Haynes, EMS Medical Director)

1. The flu season is approaching. There have been a few cases of respiratory disease and respiratory disease with fever which were not flu related. Even though the flu vaccine this year is the same as last year, it is still recommended to receive the vaccine this year. The Capacity Taskforce is reviewing the Capacity Plan to prepare for the flu season.
2. Data has been collected on STEMI, Stroke, and Trauma System programs. Previously the predominant trauma patient has been 20 to 40 years of age and motor vehicle accidents were the major cause of injury; now the trauma patient is 45 years of age and older and falls are the major cause of injury. Falls have become the predominant reason patients are sent to the trauma system.

Door-to-balloon time which is the time the patient arrives at the hospital to the time that blood flow has been restored, remains at a median time of 58 to 60 minutes. Since there is a correlation between door-to-balloon time and survival rates from STEMI heart attacks, this could be the reason for a lower death rate from heart attacks.

In 2010 there were approximately 4,900 patients in the stroke system. When patients were given clot dissolving therapy within 60 minutes of arrival at the hospital there were less complications and fewer deaths.

D. Paramedic Provider Report (Matt Gilligan)

1. Exemption reports included the totals for responses and transports by month since July 2008.
2. Training and education for CSA-17 fire personnel is ongoing. A number of classes on OB, dying and SIDS, and training on infection control have been given. Next month there will be a review on difficult airway training and skills. Training is also being coordinated on assessing and treating patients with cerebral palsy.
3. Community education and blood pressure clinics are conducted as well as community outreach programs with Project Heartbeat. CSA-17 representatives attended the City of Solana Beach Fire Department Open House and the City of Encinitas 25<sup>th</sup> Anniversary celebration.

**V. SET NEXT MEETING/ADJOURNMENT**

Matt Gilligan presented a plaque to Larry Marquardt for his dedication to the community by serving on the CSA-17 Advisory Committee. This is Mr. Marquardt's last meeting as a member of CSA-17.

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, February 7, 2012 at 4:00 p.m.

The meeting was adjourned at 4:25 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary  
County of San Diego Emergency Medical Services